

Re: RecDesk Event Request – Street Safety School

From Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Date Mon 5/4/2026 3:20 PM
To Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Cc Chris Ly <cly@ci.lathrop.ca.us>; Breanna Nuss <bnuss@ci.lathrop.ca.us>

Kelli,
Awesome. The post is now live and looks great!

Thank you so much,
Gabby



GABRIELLE JOHNSON
COMMUNITY SERVICE OFFICER II

LATHROP POLICE DEPARTMENT
940 River Islands Parkway, Lathrop, CA 95330
P: (209) 647-6432 C: (209) 871-5409
E: gjohnson@ci.lathrop.ca.us

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From: Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Sent: Monday, May 4, 2026 12:40 PM
To: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Cc: Chris Ly <cly@ci.lathrop.ca.us>; Breanna Nuss <bnuss@ci.lathrop.ca.us>
Subject: Re: RecDesk Event Request – Street Safety School

Hi Gabby,

I can definitely change that for you. Once I update it, I will also make it live. You can check back on it in the next 5 minutes and you will see the updates 😊

Thank you!

Kelli Ibarra
ADMINISTRATIVE ASSISTANT
kibarra@ci.lathrop.ca.us
450 Spartan Way
Lathrop, CA 95330
(209) 941-7372

From: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Sent: Monday, May 4, 2026 12:38 PM
To: Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Cc: Chris Ly <cly@ci.lathrop.ca.us>; Breanna Nuss <bnuss@ci.lathrop.ca.us>
Subject: Re: RecDesk Event Request – Street Safety School

Kelli,

I spoke with Sgt Ly in person, can I have the Notes section of each session changed to the following:

Children must bring their own bicycle, e-bike, or e-scooter and wear a helmet to participate. Each child is required to attend with a parent or guardian; if attending with another adult, a signed permission note is required.

- Includes indoor instruction + outdoor riding practice
- Uses participant's own device in real-life scenarios
- Pre-registration required (limited space)
- Duration: 1.5 hours
- Location: Lathrop Police Department (Community Room & Outdoor Training Area)

After that change we are good to go live. Soon we will be posting the class on social media.

Thank you!
Gabby



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From: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Sent: Monday, May 4, 2026 7:47 AM
To: Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Cc: Chris Ly <cly@ci.lathrop.ca.us>; Breanna Nuss <bnuss@ci.lathrop.ca.us>
Subject: Re: RecDesk Event Request – Street Safety School

Thank you, Kelli and Bre!

I took a look at the entries, and everything looks great. I agree that including a note with the parent's first and last name with consent to participate is a solid idea.

Sgt. Ly, what are your thoughts regarding the parent note? Are you good with the posting as it is so we can move forward with making it live?

Thanks again, everyone!



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From: Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Sent: Friday, May 1, 2026 2:56 PM
To: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Cc: Chris Ly <cly@ci.lathrop.ca.us>; Breanna Nuss <bnuss@ci.lathrop.ca.us>
Subject: Re: RecDesk Event Request – Street Safety School

Good afternoon Gabby,

Thank you for your patience with us getting your program into RecDesk! When you get a moment, please login to RecDesk so you can take a look at your two listings. Let me know if you need any info changed or added and whether or not we can make the programs live for registration.

Thank you so much and have a great day!

Program Name	Start Date	Ages	Grades	Max	Currently	
<input type="checkbox"/> Know the Rules, Ride Safe 10:00 AM -11:30 AM	5/16/2026	6y		15	0	Register
<input type="checkbox"/> Know the Rules, Ride Safe 11:30 AM -1:00 PM	5/16/2026	6y		15	0	Register

Showing 1 to 2 of 2 entries 1

Kelli Ibarra
ADMINISTRATIVE ASSISTANT
kibarra@ci.lathrop.ca.us

450 Spartan Way
Lathrop, CA 95330
(209) 941-7372

From: Breanna Nuss <bnuss@ci.lathrop.ca.us>
Sent: Thursday, April 30, 2026 6:55 PM
To: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Cc: Chris Ly <cly@ci.lathrop.ca.us>; Kelli Ibarra <kibarra@ci.lathrop.ca.us>
Subject: Re: RecDesk Event Request – Street Safety School

Hi Gabby,

Our team has been busy with Art Show this week and mostly away from our desk. I will have Kelli work on getting this information into Recdesk tomorrow, 5/1.

It will need to be entered into Recdesk as two separate programs (one program for each time frame). The title of the program will need to be shortened to include the time frame. Kelli will list the whole name of the program in the Program Details.

I would recommend having the child sign up with a note of the parent's first/last name joining them.

Thank you,



BREE NUSS
OFFICE (209) 941-7372
DIRECT (209) 941-7373
bnuss@ci.lathrop.ca.us

RECREATION SUPERVISOR
Parks & Recreation
450 Spartan Way
Lathrop, CA 95330

From: Gabrielle Johnson <gjohnson@ci.lathrop.ca.us>
Sent: Tuesday, April 28, 2026 3:32 PM
To: Breanna Nuss <bnuss@ci.lathrop.ca.us>
Subject: RecDesk Event Request – Street Safety School

Hi Bre,

I hope you're doing well as spring programming ramps up.

The Police Department is planning to host a Street Safety School in May to address the growing need for education among school-aged children and their parents, particularly with the recent increase in collisions involving bikes, e-bikes, and scooters. This initiative is intended to proactively support safer commuting to and from school.

If RecDesk is still operational, we'd like to request that this event be added to the schedule. The accessibility RecDesk provided for Snug N Safe was extremely valuable, and we're hoping to leverage that same platform for this program.

If this can be accommodated, I've prepared the relevant event details.

Please let me know if you need anything further on my end is needed.

Thank you in advance for your support.

Gabby

RecDesk post

Class name:

Know the Rules, Ride Safe: Youth Bike & E-Ride Safety Class

Date / Time:

Saturday, May 16

Max Enrollment: 15 each session

Minimum Enrollment : 5 each session

Minimum Age: 6 years

Max Age: None

Two session options:

- 10:00 AM – 11:30 AM
- 11:30 AM – 1:00 PM

Location:

Lathrop Police Department: 940 River Islands Pkwy, Lathrop CA 95330 (Community Room & Outdoor Training Area)

Cost: Free

Class Description:

The Lathrop Police Department invites School age youth and their families to attend ***Know the Rules, Ride Safe***, an interactive safety class focused on bicycles, e-bikes, and e-scooters.

This one and half hour class combines a short educational session with hands-on outdoor practice to help youth riders understand the rules of the road, improve decision-making, and ride safely within the community.

Participants will start indoors with a brief safety presentation, then move outside to practice real-life riding scenarios using their own devices. Lathrop Traffic Police Officers will be present to provide guidance, answer questions, and reinforce safe riding behaviors.

What Participants Will Learn

- Rules of the road for bikes, e-bikes, and e-scooters
- Safe riding habits and awareness
- Proper helmet fit and safety
- Basic hand signals and rider communication

Class Features

- Educational safety video and discussion
- Mock riding course with real-life scenarios (real vehicles, cross walk, sidewalk and bike line to make real decisions)

- Optional **free bike/e-bike/e-scooter registration** with the Police Department
- Direct interaction with Lathrop Traffic Officers

Who Should Attend

School-age children and their parent or guardian

What to Bring

- Child participant (school-age)
- Parent or guardian (required)
- Helmet (needed for participation)
- Riding device (bike, e-bike, or e-scooter)

Important Notes

- Each session is approximately 1 hour
- Space is limited - advance registration required
- Participants must wear a helmet to take part in riding activities

Registration information requirement:

- Primary Registrant: Name, Phone number, Email, Address
- Child participant: Number of children participating, Name of child, age.
- Riding Device Type: (Bicycle, E-Bike, E-Scooter)
- Helmet Available? Yes or No



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